



# Isle of Wight Target Shooting Association

Meeting date: **16 September 2013**    **Started: 19:30**    **Ended: 21:37**

Location: Camphill Social Club

Purpose/Notes: Committee Meeting

Chaired by: Dom Cowen

Minutes rec. by: Anne Bessant

## Attendance:

Present: Anne Bessant, Dom Cowen, Antony Elgar, Mike England, Sally Lee, Bob Morris, Roy Wade

Regrets: David Atkin, Steve Lee, Martyn Potter, Tony Riggs

Absent: Ted Allen, Garry Deadman, Mike Jolliff, Frank Jones, Duncan Wyatt

Late:

## Guests:

(none)

## Meeting Documents:

(no documents)

## Meeting Minutes:

### 1. Committee Business

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#### 1.1. Welcome & Review Agenda

Dom Cowen

Welcome and introduction from the new Chairman.

Review of agenda items.

##### Minutes:

The new chairman was welcomed to the committee on behalf of the Association by Roy Wade.

Dom Cowen then introduced himself to the committee members present that didnt know him and gave a brief history of his background.

It was at this point that Mr Bill Millington tendered his resignation as Prone Rifle Comp Secretary, he was sorry that he could not continue in the role and dedicate the time that was needed for it. B Millington then left the meeting.

**Status:** Completed

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#### 1.1.1. Apologies For Abscence

Dom Cowen

Apologies of Absence from:

Dave Atkin, Martyn Potter, Steve Lee, Tony Riggs

**Status:** Completed

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#### 1.2. Approve Minutes of Last Meeting

Dom Cowen

Approve the minutes of the last committee meeting

##### Minutes:

It was noted that there was an error in the last minutes regarding the name of the new Hampshire Rep. The new Hampshire rep was reported as being Richard White, and it should have read Richard Wilson. It was also agreed that the minutes were correct with the exception of this error.

**Resolution #:** 1. Agree Minutes

**Moved by:** Antony Elgar

**Seconded by:** Sally Lee

**Status:** Carried

**Vote:** 6

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## 2. Matters Arising

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### 2.1. Matters Arising

Dom Cowen

Any matters arising from the previous meeting.

**Status:** Completed

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### 2.2. Outstanding Equipment Checks

Anne Bessant

Cowes reported that the majority of equipment checks had been achieved, but a few were outstanding and were to be concluded.

*For the benefit of the new Chairman, could you just clarify what these checks were and why. Are they now complete?*

**Minutes:**

For the benefit of the Chairman, it was explained that the equipment check were for the sporting rifles to ensure that trigger weights, barrel lengths and rifle weights were within the rules.

Anne Bessant said that she thought that all checks had been completed by Cowes club, but was yet to receive confirmation. Anne Bessant was asked to confirm that these checks have been completed and would supply this information at the next meeting.

**Status:** Deferred: 28/10/2013

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### 2.3. Barry Hall to Notify HCSBRA of new Isle of Wight Representative

Bob Morris

Barry Hall was to notify Mary Maiden of the new proposed island representative 'Richard White' for the Hampshire County Smallbore Rifle and Pistol Association.

*Note From Chairman: Shouldn't the representative's name be Richard Wilson and not 'Richard White' as stated in the previous minutes? Is this an error?*

*If this is the case, then the Chairman (Dom Cowen) can confirm that Richard Wilson is now the new Island representative for Hampshire.*

**Minutes:**

It was confirmed by Dom Cowen that the new Hampshire Rep for the Island is Richard Wilson and that he has now taken over from Barry Hall.

**Status:** Completed

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### 2.4. Carisbrooke FAC Accreditation

Garry Deadman

Can Carisbrooke provide an update regarding their FAC accreditation.

**Minutes:**

It was confirmed by Antony Elgar that Carisbrooke have received Home Office approval and that they now have their FAC accreditation, and have been approved to shoot at Shanklin and Downend. He also stated that they are slowly building up their .22 rimfire shooters and may look at competing in competitions next year when numbers are sufficient.

**Status:** Completed

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### 2.5. Minns Cup 2014

Sally Lee

*"The 2013 Minns Cup team entries did not all complete cards in time. It is hoped that early preparation will encourage a better competition in 2014"*

Can we confirm that this will be organised earlier for 2014?

**Minutes:**

Although the Minns cup has not been scheduled for a specific time in 2014, the stickers for the competition have already been printed and are ready to go.

**Status:** Completed

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### 2.6. CRB Checks

Antony Elgar

*"CRB checks can be undertaken under the auspices of the Riverside Centre. However, further research is required in order to ascertain the relevance to Shooting Clubs and any fees that may be incurred."*

A Elgar was tasked to investigate this further. What was the outcome?

**Minutes:**

Not much has been done on this matter due to matters outside of the committee's control, but it has been noted that CRB checks can be done for any volunteer group. However it was stated that a club would only need a CRB checked instructor/coach only if they would be working on their own with children. If there are more than two adults working together, then a CRB check would not be required.

However, Antony Elgar will continue to investigate this and report back to the committee

**Status:** Deferred: 31/01/2014

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**2.7. Black Powder Rule Book for Target Distance**

Steve Lee

*"The Rule Book 'Black Powder Postal Competition' rules were queried in respect of the distance shot and the PL 12 target used. It would appear that there are anomalies between clubs in that distances of 20 yards, 25 yards, and 25 metres were being used to shoot this competition. The meeting agreed there needed to be further ratification on the exact distance for the competition, to ensure it is both credible and fair to all competitors."*

David Atkin has also raised the following issue:

The Black-Powder Pistol "postal" competition needs to have the distance at which it is shot determined at 20 yards. It is shot on a PL12 target, which is a 20 yard target and has always been shot at 20 yards (never 25) as Mr Lee seems to think.

Once this is determined then the competition can go ahead. As Newport Club have no facilities to shoot BPP at 25 yards, if this distance is adopted, then effectively no one from Newport Club will be able to take part in this competition.

*Note by Chairman: The PL7 is the 50 metre Olympic Free Pistol target. It's often used at 25 metres for Black Powder Pistol and Gallery rifle competitions. Because of the cost and since most of the shots should fall in the middle there is a PL8 target produced which is just the middle bit of the large PL7 target and sticks over the centre.*

*The PL12 is the PL7/PL8 scaled down from 25 metres to 20 yards for those ranges without the longer distance available. It only has scoring rings from 5 inwards.*

*DC - Shouldn't the distance be 20yds as per the PL12 target?*

**Minutes:**

For clarification of this issue, the rulebook states that this event should be shot at 20 yards, however the original rules that were drawn up by Steve Lee, states that it is to be shot at 25 yards.

The ruling was discussed between the committee, but as no rep from Newport was present to put forward their side of the argument, or hear the other proposals it was deemed unfair to make any decision at this point. There were offers from Cowes to allow Newport Black Powder Pistol shooters to shoot their competition cards at their range if it was decided that the rule printed in the rulebook was incorrect and that the targets were to be shot at a distance to be 25 yards. It was also stated by Sally Lee that Newport could always use the 25 yard range at Downend for shooting their Blackpowder cards as Newport have the Downend range booked on a regular basis. In addition to this, Bob Morris stated that it should be shot at the distance stated in the Rules.

It was agreed to defer this item until our next meeting on the 28th October in the hope that a Newport representative would be present

**Resolution #:**

**Status:** Deferred: 28/10/2013

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**2.8. IWTSAs Constitution and Bye Laws**

Dom Cowen

*"The IWTSAs present Constitution was last revised in 1998. There is a need to update it and provide 'role descriptions' to encourage new prospective post-holders. Insurance indemnification had also been researched, but considered to be financially prohibitive"*

*"The Association's Constitution was queried, regarding the number of club representatives that should attend IWTSAs meetings. It was confirmed that a maximum of 2 'postholders' plus 2 other representatives is specified. However it was acknowledged that attracting this level of representation would be difficult."*

The constitution needs to be looked at and agreed as to what needs changing. It will probably need to be changed for insurance indemnification purposes too. Bye-laws may need to be created in order to protect the IWTSAs from any insurance claims.

We must agree that it needs changing first and can then agree to or propose what needs changing.

**Minutes:**

The general consensus of the committee is that the constitution needs to be updated and that it needs updating in several areas in order to bring it up to date, as it was last updated in 1998. It was agreed that this is also a requirement in order for us to get our NSRA Affiliation and insurance. Dom Cowen handed out a list of items to the committee that he thought should be included into the constitution.

Dom Cowen volunteered to draft up a new updated constitution for the Association and email it to the committee members for review and comments in time for our next meeting on 28th October 2013 ready to approve the new constitution. Once approved by the committee, it would then be used for the NSRA Affiliation and then presented at the 2014 AGM for final approval.

**Resolution #:** 2. Constitution Change

**Moved by:** Anne Bessant

**Seconded by:** Sally Lee

**Status:** Carried

**Vote:** 6

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### 3. New Business

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#### 3.1. Committee Role Vacancies

Dom Cowen

Recruit a new Association Secretary to fill the current vacancy.

We need someone to fill the current Association Secretary vacancy. Having approached a number of different people, no one has yet expressed an interest in filling this vacancy. What is the way forward now, would someone be willing to step up and fill the role from the within the current committee?

We need one ASAP

**Minutes:**

While it was agreed that we desperately need a secretary, it was clear that no one at present was interested in the post. A couple of suggestions for people were put forward, and these people are to be approached privately to see if they would be interested in taking on the role.

It was agreed that notices advertising the vacancy could be placed in the clubs to see if we could get any interest that way. All members of the committee will ask around and try to find someone suitable or willing to fill the posts.

The new vacancy of Prone Rifle Competition Secretary was also to be included on the vacancy notice.

**Resolution #:**

**Status:** Deferred: 31/01/2014

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#### 3.2. NSRA Affiliation

Dom Cowen

We must get Approval of NSRA Affiliation and Insurance for the Association.

Cost of affiliation is £180 per year for the basic affiliation of a class B association, and the insurance covers smallbore, air, fullbore, black powder, archery, and shotgun events.

We need someone to act as Secretary for this application if no secretary has already been found by the time we get to this item.

We may need to look at the constitution and bye laws too, in order to satisfy the insurance company.

**Minutes:**

It was asked by Roy Wade as to whether the insurance would cover us for all shoots run by the IWTSA. Dom Cowen replied that it would cover all shooting disciplines and showed Roy Wade an information sheet from the NSRA detailing what the insurance policy covers.

It was then agreed that we must have the affiliation and that the affiliation would give the IWTSA recognition in the sport, as well as the required insurance cover.

Dom Cowen offered to organise the Affiliation and insurance, but asked if someone else could help if required. Antony Elgar offered his help with the paperwork and application forms.

**Resolution #:** 3. NSRA Affiliation

**Moved by:** Roy Wade

**Seconded by:** Bob Morris

**Status:** Carried



Vote: 6

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### 3.2.1. NSRA Child Protection & Vulnerable Adults Protection Policy 2009

Dom Cowen

In order to comply with NSRA Affiliation requirements, do we need to have adopted the NSRA Child Protection & Vulnerable Adults Protection Policy 2009? If we adopt this policy, we need a designated Child Protection Officer.

Do we have anyone qualified?

Would they be willing to take on the role?

#### Minutes:

This was discussed and the only reason why we would need to adopt this policy would be to cover the IWTSA for any 'abuse' claims on the insurance policy. Antony Elgar said that he was fully qualified to take on the role, but it was deemed by the committee, that it is unnecessary for the Association and that we would not need to adopt this policy.

It was therefore proposed that we do not adopt this policy.

**Resolution #:** 4. Child Protection Policy

**Moved by:** Roy Wade

**Seconded by:** Bob Morris

**Status:** Carried

**Vote:** 6

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### 3.3. Association and Competition Fees

Duncan Wyatt

Review of, and increase of affiliation and competition fees in order to cover the costs of the NSRA affiliation if approved

Could we look at a level of different association fees depending on the size of the clubs or number of members?

#### Minutes:

The matter was discussed by the committee, but as the Treasurer was not present in order to provide accurate figures it was decided to defer this until the next meeting.

**Resolution #:**

**Status:** Deferred: 31/01/2014

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### 3.4. New Web Site

Dom Cowen

Review and agree that the website is a good idea.

Website is at <http://www.iwtsa.org.uk>

Reasons for the website:

- A place to show all league and competition scores, stats and averages for all disciplines.
- A place to publish news, results, stories and photo's.
- A place to promote and find out any information about any of the shooting sports.
- A place to find out how to get into the sport of shooting, where to go and the facilities available at the respective clubs.
- A place to advertise all IWTSA events and competitions and for people to register for comps etc.
- A place for the islands shooting community to buy and sell any shooting equipment.
- A summary of all clubs on the island.

Any suggestions from the committee as to what else should be included in it?

Content from Sporting Rifle Members detailing more information about the sport?

Can we get the old free website removed from the weebly site? AB

Any feedback about the website from the committee?

#### Minutes:

Everybody agreed that the website would be beneficial for the Association and can be utilised for a number of things. Dom Cowen will now make the website live and get it onto Google.



Anne Bessant was asked by Dom Cowen to get the old website that was created on Weebly to be taken offline. Anne Bessant agreed to get this removed.

**Resolution #:** 5. Website

**Moved by:** Roy Wade

**Seconded by:** Antony Elgar

**Status:** Carried

**Vote:** 6

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### 3.5. Trophies and Engraving

Anne Bessant

In order to try and reduce costs and possibly improve quality of some medals. Are we really getting the best deal for our money?

Look at sourcing trophies and medals from another source in order to possibly get something of either a higher quality for the same price or even a better price over-all, from an online source.

Some places to look online are:

<http://www.victorytrophies.co.uk/>

<http://www.onlinetrophies.co.uk/>

<http://www.bw-trophies.com/>

<http://www.trophiesandmedals.com/>

<http://www.thetrophystore.co.uk/>

<http://www.trophies247.co.uk>

#### **Minutes:**

The whole issue of medals, their quality and engraving was debated. It was suggested by Antony Elgar that maybe we could look at other alternatives to engraving the backs of the medals. One alternative was to replace it with a sticker like Jersey do. Dom Cowen also asked Anne Bessant to explore other online sources for medals and plaques just to make sure that we are getting the best deal that we can for our money.

Anne Bessant would investigate and report back at the next committee meeting.

**Status:** Deferred: 31/01/2014

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### 3.6. Numbers of Competitors at IWTSAs Shoots

Dom Cowen

The number of people turning up for prone competitions this year was really bad (for the couple that were held)

What are the numbers like for other disciplines?

Is there any way that the club reps could get more people involved or promote them a bit better?

Would it be possible to get a list of contact names with email addresses for the IWTSAs to use for promoting our shoots?

Our website can be used for this purpose, but people will need to subscribe first, by entering their details.

#### **Minutes:**

A number of committee members were not present for this item to be fully covered, but it was suggested that in order to try and achieve greater numbers at shoulder to shoulder shoots that we try something different. It was agreed that we would try the following instead :

- Promote these competitions a bit better by getting a list of email addresses for all island shooters and emailing the respective groups prior to shoots.
- Have a pre-registration system and closing date for all shoots. This would mean downloading or getting emailed an entry form and paying the entry fee up front before the day of the competition. This way we would know numbers of entrants before a comp takes place.
- Offer a cash prize for first and possibly second place.
- Get club reps to promote these events more, rather than just putting up a notice in the clubs.

It was agreed by members of the committee that the proposed change in procedure for the IWTSAs shooting events is the normal procedure for current competitions and events throughout the UK, and that we are just falling into line with this normal process.

The process of collecting fees up front for the league's as well, was also raised by Sally Lee, which will be dealt with in Any Other Business.



**Status:** Completed

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### 3.7. Numbers of Shooters in Island Clubs

Dom Cowen

Should we be concerned at the number of shooters there are in certain disciplines within the clubs?

What is the number of juniors or new people coming into the clubs if any?

Is there anything that we can do to increase these numbers if required?

Numbers for competitive Air members, Sporting Rifle and Prone / 3 Position?

**Minutes:**

Due to the lack of club reps at the committee meeting, these questions could not all be answered. The general opinion was that we should be concerned about the number of prone shooters on the island, as it has seriously declined in the last few years. Dom Cowen suggested that we try and promote the sport in any way that we can, including the IWTSA website, and to try and encourage some of the younger air members to try Prone or Free Rifle. Some clubs also stated that they couldn't take on any new members in the Air or Sporting Rifle disciplines due to the number of members that they already have.

**Status:** Completed

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### 3.8. Winter League and Competitions

Are all preparations complete or on target for the winter league's?

Any foreseeable problems?

**Minutes:**

It was stated by the persons present that there were no problems and that the winter league planning was going okay, or that it was complete.

**Status:** Completed

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### 3.9. Benchrest and Open Sporting Rifle Shoot

The county is looking to run a Benchrest league for the summer and winter and also the possibility of an open shoot for sporting rifle. What is the response/interest from the clubs on the Island? Can all secretaries canvas their members to see what interest there is?

**Minutes:**

All club reps and secretaries will inform their members of these events and if anyone is interested, they would need to contact the Hampshire rep Richard Wilson for more information or to register their interest.

**Status:** Completed

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### 3.10. Any Other Business

Any other business from the committee

**Minutes:**

1. Antony Elgar asked that if any member of a scouting organisation approached any of the clubs to try and organise any shooting events that they were to put them in contact with Antony Elgar due to very strict rules regarding the Scouts.
2. Bill Millington tendered his resignation from the committee at the start of the meeting. We are therefore looking for a Prone Rifle Comp Secretary. This position will be advertised within the clubs along with the Association's Secretary role.
3. It was noted by Roy Wade that the books have still not been audited and that the Treasurer was to present the books for inspection to him ASAP. **Action:** *The Chairman was to contact the Treasurer in order to convey this message to him.*
4. It was decided that a special committee meeting be organised for the 28th October 2013 in order to deal with the constitution and the Black Powder Pistol rules.
5. The question of when the payment of league fees should be paid, was brought up by Sally Lee when discussing Items 3.3 and 3.6. It was decided by the committee that as we are changing the process of how cup shoots are organised and that money would be collected up front before the shoot takes place,



that this should also be applied to the Island Leagues. Therefore, payment for all league teams should now be recieved along with the entry forms prior to the start of the leagues. This change in process also puts us inline with all other UK shooting organisations and events.

**Status:** Completed

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## 4. Committee Business

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### 4.1. Date Next Meeting

Dom Cowen

Agree a date for the next meeting

Agree a date for the next AGM in 2014

**Minutes:**

The next meeting was scheduled for the 28th October 2013 in order to discuss the constitution.

It was agreed that we would schedule a date for the AGM in January's committee meeting, as apparently the Riverside Centre doesn't take bookings for May 2014 until January 2014.

It was also agreed in general by the committee that the guest speaker for the AGM doesnt need to be organised until January's meeting. Dom Cowen agreed that he will try and organise this in January.

There being no further business, the meeting was deemed closed at 21:37

**Resolution #:** 6. Date Agreed

**Moved by:** Sally Lee

**Seconded by:** Anne Bessant

**Status:** Carried

**Vote:** 6

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Total time scheduled: 131 min

Recording Secretary:

Chairperson:

Date:

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